



# SIX CHECKS ONE TOOL Screening Made Easy

The fast online solution for requesting and managing pre-employment background checks

- Home Office approved.
- A check completed every 20 seconds.
- Trusted by 40,000 people.
- ISO 270001 accredited.



As one of the UK's largest healthcare providers, we rely on uCheck's platform to request thousands of checks per year. The time saving is immense and the traceability means we have peace of mind that we meet our legal compliance needs.



- Paul Jennings, Central Recruitment Manager, Newcross Healthcare Solutions









## THE UCHECK ADVANTAGE

Whilst it's all about making employee screening checks guick and painless, the uCheck Platform delivers much more. From the dashboard that provides the progress of each check at a glance, to the full reporting suite, the uCheck solution is a complete screening management system, tracking each stage a check is at and providing a repository of all results to refer back to.

Simple touches make the difference. Once your applicant's information has been entered, select which checks to make with no repeated entry of the same information. For someone new to HR, there is not only help on using the system but also guidance for each of the checks.

It's ideal whether the checks are the responsibility of a single person, or a large team. Team members can work together and view or update checks that are in progress. You don't even need to be at your desk, the user interface is coded to be compatible with desktop, tablet and smart phones, adapting to whatever device you are using at the time.

Plus there are time saving features throughout, such as the facility to collect payment when the fee is to be covered by the applicant.



## **A COMPLETE SERVICE**

One thing you don't have are fixed term contracts or the need to purchase credits in advance. Just pay as you go and only pay for the checks you make.

You get an account manager and a UK based support team to answer any questions, whether that's about using the Platform, which checks to run or legal compliance questions.

We stay on top of the changes in legislation too, making updates to the Platform or sending advisory notices as needed, to keep you covered.

Just consider our specialists an extension to your own HR team.



### WHY WE CARE

Because we are a privately-owned family based business, we focus on doing the right thing for our customers. We pride ourselves on our ability to be agile and adapt to changes in the market, whilst always putting our customers first.

The uCheck mission is 'to always care about getting it right' which is ingrained in every decision we make.

## **CLIENT BRAND LOGOS**















#### THE PROBLEMS / YOUR CHALLENGE

Holdups in DBS processing can be painful and halt recruitment, delaying bringing staff on-board and getting teams to full strength. That impacts business.

Holdups aren't just due to the time it takes for DBS requests to be processed. Wrong applicant information can derail the process and cause serious delays to the check.

Then there is a further delay waiting for an applicant to bring you the result of the check, once it has arrived in the post.

Not to mention the resource sapping work of managing all the activity and keeping necessary records.

| 1 |                           | PRICING         |                    |                 |
|---|---------------------------|-----------------|--------------------|-----------------|
|   |                           | 0-500<br>CHECKS | 501-1000<br>CHECKS | 1001+<br>CHECKS |
| Г | DBS ENHANCED              | £53.20          | £51.20             | £48.80          |
| ı | DBS STANDARD              | £35.20          | £33.20             | £30.80          |
|   | VOLUNTEER<br>APPLICATIONS | £9.20           | £7.20              | £4.80           |

#### **OUR SOLUTION**

We remove as many problems as possible before they cause a delay. With prompts, guidance and data verified at time of entry, it avoids DBS checks being rejected due to avoidable entry errors.

Our highly trained countersignatories, act as your very own in-house DBS specialists advising on the process and providing live chat, telephone or email support when needed.

When applicants are required to enter their own details, a smooth workflow process notifies them and allows them to enter data from the convenience of their own device

Our average turnaround time to complete a DBS check is 48 hours.

Finally, no delay waiting for printed certificates in the post. When it's completed there's an immediate notification including the Disclosure number, issue date and result summary.



## **BASIC CRIMINAL RECORD CHECKS**

#### THE PROBLEMS

Enhanced or Standard DBS checks are legally only available to eligible job roles.

The basic criminal record check fills the gap so you know who you are employing. Sadly, just because someone seemed a good type at interview, there is no guarantee that's the case.

Recruitment is increasingly expensive to UK businesses, as referenced by the ACAS CEO Anne Sharp, "with average costs to employers around £5,000 every time they recruit a new member of staff, it can be particularly hard hitting for smaller businesses.

When you really want to know who works for you, the basic criminal record check helps fill the gap.

However, this too can suffer from slow processing and delays waiting for applicants to provide their certificates.

#### **OUR SOLUTION**

With the same methods as discussed under DBS checks, we reduce turnaround times for basic criminal record checks to 3 - 10 days.

You get an electronic notification with a summary result as soon as it's available and the full certificate is sent directly to you.

|                                | PRICING         |                    |                 |  |  |
|--------------------------------|-----------------|--------------------|-----------------|--|--|
|                                | 0-500<br>CHECKS | 501-1000<br>CHECKS | 1001+<br>CHECKS |  |  |
| BASIC CRIMINAL<br>RECORD CHECK | £35.00          | £33.00             | £31.00          |  |  |





#### THE PROBLEMS

Employing someone who has no Right to Work in the UK not only carries fines or a prison sentence, but the public nature of fines means the press jump on any story with resulting brand reputation damage.

A Right to Work check is a legal requirement. But even when the check has been carried out, issues arise with storage and access to such checks, especially in companies with multiple offices or staff members requesting them. Where's your central record?

Systems are needed to track expiry dates and ensure timely re-checks as well as deletion of personal data when it's no longer needed. A requirement of the Data Protection Act (DPA) and forthcoming GDPR (General Data Protection Regulation).

Even when you've got all of this covered, how can you be certain about the legitimacy of the documents you've been given?

#### **OUR SOLUTION**

Integration with specialist systems mean passports, biometric residence permits and national ID cards from most countries are verified in 5 minutes to 1 hour. These verify format and security features such as holograms, machine readable zones and signatures.

Because all checks and employee details are held digitally, they can be viewed from anywhere and complete overview is available to ensure the right checks are made for each employee.

DPA compliance controls are built in, ensuring Right to Work expiry and deletion are correctly managed.

|                        | PRICING         |                    |                 |
|------------------------|-----------------|--------------------|-----------------|
|                        | 0-500<br>CHECKS | 501-1000<br>CHECKS | 1001+<br>CHECKS |
| RIGHT TO<br>WORK CHECK | £10.00          | £6.00              | £3.60           |



#### THE PROBLEMS

Identity is a foundational issue and identify fraud is a growing problem. If you've been given the wrong identity information then all other checks become meaningless, since they are checks on the wrong person.

To complete a manual offline identity check requires many paper documents to build up a sufficient level of verification. Computer imaging and high quality replication makes manipulation of paper documents easier than ever before.

#### **OUR SOLUTION**

Real time live checks of online databases including the electoral roll, death register, telephone lists and credit reference agencies.

The check takes only 5 minutes to 1 hour to provide a result in a tick/cross format making it simple to understand.

|                | PRICING         |                    |                 |
|----------------|-----------------|--------------------|-----------------|
|                | 0-500<br>CHECKS | 501-1000<br>CHECKS | 1001+<br>CHECKS |
| IDENTITY CHECK | £6.00           | £4.80              | £3.60           |





#### THE PROBLEMS

Do you have to give some employees access and control of cash, bank accounts and other valuables?

Whilst the majority of employees have high morals and are totally trustworthy, putting the wrong person in charge could potentially lead to financial fraud and stealing in the workplace.

You want to protect yourself but it's unclear what you can legally ask someone to tell you and any information you are provided with is personal and sensitive, meaning you need to tightly control it.

In regulated industries there is the additional risk of hefty fines if FCA (Financial Conduct Authority) guidance has not been followed.

#### **OUR SOLUTION**

An adverse credit check shows you if someone has experienced some types of financial issue previously.

A check is made for evidence of a IVA/CCJ or bankruptcy. Loan and credit data is not shown as this can't be legally shared.

It takes just 5 minutes to 1 hour to issue a result.

The details provided in the case of any issue includes dates and amounts, allowing you to make a fair decision about risk.

|                         | PRICING         |                    |                 |  |
|-------------------------|-----------------|--------------------|-----------------|--|
|                         | 0-500<br>CHECKS | 501-1000<br>CHECKS | 1001+<br>CHECKS |  |
| ADVERSE<br>CREDIT CHECK | £6.00           | £4.80              | £3.60           |  |



#### THE PROBLEMS

Do you have anyone who drives on behalf of your organisation? Even if it's just occasionally or a single instance?

Your responsibility isn't just for professional drivers, which means you need to know if your people can drive legally.

Making checks directly with the DVLA requires special time-limited codes to be provided by the employee. The whole process only to be repeated and new codes re-entered to make regular re-checks. There is no way to get automatic notification if a driving status changes.

Failing to complete checks or inability to show that appropriate checks have been made, may also impact fleet vehicle insurance.

#### **OUR SOLUTION**

No need for codes, simple applicant consent allows checks and re-checks to be performed. The consent lasts 3 years and can be renewed.

The information provided includes convictions, offences, penalty points and the categories of vehicle the employee is permitted to drive. The results are available in 5 minutes to 1 hour.

Re-checks are easy to request ensuring any change in status is automatically picked up. A traffic light system allows you to decide the frequency of re-checking for each person, appropriate to their role and history.

|            | PRIC            | PRICING            |                 |  |
|------------|-----------------|--------------------|-----------------|--|
|            | 0-500<br>CHECKS | 501-1000<br>CHECKS | 1001+<br>CHECKS |  |
| DVLA CHECK | £8.00           | £6.00              | £3.60           |  |



## PLEASE CONTACT ME TO DISCUSS YOUR PARTICULAR NEEDS



